



**State of Louisiana**  
Office of the Governor  
**Louisiana Commission on Law Enforcement  
and Administration of Criminal Justice**

**JJDP ADVISORY BOARD MEETING  
MINUTES**

Hilton Garden Inn  
2015 Old Minden Road  
Bossier City, Louisiana  
November 19, 2014  
10:00 a.m.

**CALL TO ORDER**

Chairman William -BilløLandry called the JJDP Advisory Board Meeting to Order at 10:00 a.m.

The following Board Members were present:

David Burton

Curtis Hooks and Curtis Hooks, proxy for Ted Cox and Sancha Haybert-Smith

Claire Daly

Dr. John Ryals, Jr. and Dr. John Ryals, Jr., proxy for James Garvey and Roy Juncker

Billie Giroir

Charles H. Jackson

William -BilløLandry

Dr. Mary Livers

ViEve Martin-Kohrs and ViEve Martin-Kohrs, proxy for Dana Menard

Larry Spottsville

\*Note: Motions and abstains if applies will be indicated by proxy name.

Louisiana Commission on Law Enforcement staff present was:

Joseph -Joeyø Watson, Executive Director; James -Jimø Franklin, Deputy Director / Accountant Administrator; Rutha Chatwood, Federal Section Programs Manager; Kimberly Lax, VOCA Program Manager; Haley Plaucheø Federal Programs Monitor; Martha Addison, Contracts/Grants Reviewer Supervisory; and Roxanne Langston, Administrative Assistant.

District Directors present were:

Jeremy P. Edwards, Northwest Law Enforcement Planning District, Inc., and Red River Delta Law Enforcement Planning Council, Inc.; Marky Tucker, North Delta Law Enforcement Planning District, Inc.; Amanda Bourque, Evangeline Law Enforcement Planning Council, Inc.; Wanda Johnson, Capital District Law Enforcement Planning Council, Inc.; Bonnie Vaughan, Southwest Law Enforcement Planning Council, Inc.; Helmer Magnuson, Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission; and Helmer Magnuson, proxy for Maria-Kay Chetta, City of New Orleans, Office of Criminal Justice Coordination.

Guests and Representatives in attendance were:

Lee Roy Clemons, Bossier Parish District Attorney's Office; Wanda Johnson, Capital District Law Enforcement Planning Council, Inc.; Roxanne Camara, Family and Youth Counseling Agency, Inc.; Trista Deame, Hornby Zeller Associates, Inc.; Helmer Magnuson, Jefferson Parish Council / Community Justice Agency; Lacy Robbins and Mona Maxwell, Jena Bank of Choctaw Indians; and Floyd Johnson, Mothers Against Drunk Driving.

## **ROLL CALL**

Roll Call was taken and a quorum was present.

## **ADOPTION OF AGENDA**

Chairman William "Bill" Landry asked for a motion to adopt the Agenda. David Burton made the motion to adopt the agenda. Claire Daly seconded the motion. The motion passed without opposition or abstention.

## **OLD BUSINESS**

### **A. Consideration of September 17, 2014, JJDP Advisory Board Meeting Minutes**

Chairman William "Bill" Landry asked for a motion to accept the September 17, 2014 meeting minutes. Dr. John Ryals, Jr. made the motion to accept the minutes. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

### **B. Other Old Business**

There was no old business to present.

## **NEW BUSINESS**

Prior to presenting items for consideration, Dr. Mary Livers brought to the Board's attention that Dr. John Ryals, Jr. received the "Champion for Change Award" Local Leadership on December 9, 2014.

*Excerpt from the award presentation:*

"Dr. Ryals has lead the juvenile services' team and the community through the creation of a very active and effective expansion of their use of evidence based practices for youth in their system's care," Stephen Phillippi, Director of the Institute for Public Health and Justice, LSUHSC School of Public Health. "He set very aggressive goals to increase the community's support and utilization of EBPs while attempting to decrease reliance on unproven programs and offer sound alternatives to detention."

Chairman William "Bill" Landry congratulated Dr. Ryals for this achievement. Board member and all in attendance applauded his receipt of this award.

### **A. Consideration of Juvenile Accountability Block Grant (JABG) Proposed Allocations**

Rutha Chatwood presented the following JABG Allocations for consideration.

1. 3<sup>rd</sup> Judicial District Attorney's Office  
Truancy Reduction  
\$11,000 (FY 2013)
2. 4<sup>th</sup> Judicial District Attorney's Office  
Home Detention  
\$16,700 (FY 2013)

3. 12<sup>th</sup> Judicial District Attorney's Office  
Teen Court  
\$10,000 (FY 2013)
4. 13<sup>th</sup> Judicial District Attorney's Office  
Court Diversion  
\$10,000 (FY 2013)
5. 15<sup>th</sup> Judicial District Attorney's Office  
Teen Court  
\$11,000 (FY 2013)
6. 16<sup>th</sup> Judicial District Attorney's Office  
Early Intervention Program  
\$10,000 (FY 2013)
7. 36<sup>th</sup> Judicial District Attorney's Office  
Juvenile Prosecutor  
\$11,000 (FY 2013)
8. Baton Rouge, City of  
Supervision and Probation  
\$21,000 (FY 2013)
9. Caddo Parish Commission  
Supervision and Probation  
\$12,933 (FY 2013)
10. Calcasieu Parish Police Jury  
Assessment Center  
\$11,000 (FY 2013)
11. Hammond, City of  
Probation Counseling  
\$14,000 (FY 2013)
12. Jefferson Parish Council  
Assessment Center  
\$19,000 (FY 2013)
13. Natchitoches Parish Sheriff's Office  
Teen Court  
\$10,000 (FY 2013)
14. Orleans Parish District Attorney  
Records Management  
\$11,000 (FY 2013)
15. Orleans Parish District Attorney  
Diversion Program  
\$11,000 (FY 2013)
16. Louisiana Office of Juvenile Justice  
Job Readiness / Skills Retention  
\$48,211 (FY 2013)

17. Louisiana Department of Justice  
School Safety  
\$15,000 (FY 2013)

Chairman William Bill Landry requested that the Allocation Items 1-17 be recommended for approval In Global

With no further discussion, Curtis Hooks made a motion to recommend approval of the JABG Allocation Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16 and 17 In Global Charles H. Jackson seconded the motion. The motion passed without opposition.

Claire Daly abstained on item 6.  
David Burton abstained on item 7.  
Curtis Hooks on item 9.  
ViEve Martin-Kohrs abstained on item 10.  
Dr. John Ryals, Jr. abstained on item 12.  
Dr. Mary Livers abstained on item 16.

**B. Consideration of Title II (JJDP) Proposed Allocations**

Rutha Chatwood presented the following Title II (JJDP) Allocations for consideration.

1. East Baton Rouge Juvenile Court  
Truancy Court  
\$29,558 (FY 2013)

With no further discussion, Curtis Hooks made a motion to recommend approval of the above Title II (JJDP) allocation. Dr. Mary Livers seconded the motion. The motion passed without opposition or abstention.

2. Orleans Parish Juvenile Court  
Diversion Program  
\$29,447 (FY 2013)

With no further discussion, Dr. Mary Livers made a motion to recommend approval of the Title II (JJDP) allocation. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

3. Louisiana DPS & C - Office of Juvenile Justice, Youth Services  
Prison Rape Elimination Act (PREA)  
\$11,626 (FY 2014)

With no further discussion, Larry Spottsville made a motion to recommend approval of the above Title II (JJDP) allocation. ViEve Martin-Kohrs seconded the motion. The motion passed without opposition. Dr. Mary Livers abstained.

**B. Consideration of Title II (JJDP) Applications**

Rutha Chatwood called on the following Districts to present Title II (JJDP) Applications for consideration.

**DISTRICT 5 – Capital District Law Enforcement Planning Council, Inc.**

Wanda Johnson presented one (1) JJDP Application for consideration for District 5.

1. 2153: Capital District Law Enforcement Planning Council, Inc.  
Administrative Funds  
\$250 (FY 2013)  
Representative: Wanda Johnson

With no further discussion, ViEve Martin-Khors made the motion to recommend approval of above JJDP application for District 5. Claire Daly seconded the motion. The motion passed with no opposition or abstention.

**DISTRICT 7 – Jefferson Parish/Metropolitan District Law Enforcement Planning District**

Helmer Magnuson presented one (1) JJDP Application for consideration for District 7.

1. 2103: Jefferson Parish Council / Community Justice Agency  
Administrative Funds  
\$250 (FY 2013)  
Pre-Award Cost: September 1, 2014  
Representative: Helmer Magnuson

With no further discussion, Curtis Hooks made the motion to recommend approval of above JJDP application for District 5. Charles Jackson seconded the motion. The motion passed with no opposition. Dr. John Ryals, Jr. abstained.

**DISTRICT 9 - New Orleans, City of - Office of Criminal Justice Coordination**

Helmer Magnuson, proxy for Maria-Kay Chetta

1. ~~2105: Orleans Parish Juvenile Court  
Diversion Program  
\$29,447 (FY 2013)  
Representative: Gwen Rainey~~

After discussion, the Board determined to return the application for further updating and resubmit at a future meeting. Dr. John Ryals, Jr. made the motion to return the application for further updating. Curtis Hooks seconded the motion. The motion passed with no opposition or abstention.

**ACTION:**

**Rutha Chatwood, Program Manager is to return the application to Orleans Parish Juvenile Court Diversion Program for further updating and request agency to resubmit at a future meeting.**

**TABLED**  
Returned for  
application  
update.

### **DISTRICT 8 - State Level**

Rutha Chatwood presented one (1) JJDP Application for consideration for District 8.

1. 2166: Family and Youth Counseling Agency, Inc.  
Governor's Conference  
\$20,715 (FY 2012)  
Pre-Award Cost: November 1, 2014  
Representative: Rutha Chatwood

With no further discussion, Curtis Hooks made the motion to recommend approval of above JJDP application for District 8. Claire Daly seconded the motion. The motion passed with no opposition or abstention.

### **REPORTS**

- A. Governor's Conference - Rutha Chatwood  
After discussion, it was recommended that a subcommittee be established to work on several subjects/projects for the upcoming Governor's conference.
  - Dana Menard, Julio Galan and Kim Lax:
    - Firm location, dates, price quotes, conference materials, etc. for conference and inform board of updates.
  - Dr. Livers:
    - Recruit and head a subcommittee to discuss a possible name change of conference title.
    - Work towards developing a Juvenile Justice association.
    - Reach out to the Governor/Governor's office for possible representation at Governor's conference.

With no further discussion, Curtis Hooks made the motion to approve the above recommendations. Claire Daly seconded the motion. The motion passed with no opposition or abstention.

- B. Children's Cabinet Advisory Board  
No report presented.
- C. Federal Issues - ViEve Martin-Kohrs  
ViEve Martin-Kohrs presented a report of federal issues.
- D. Disproportionate Minority Contact (DMC)  
ViEve Martin-Kohrs deferred to Trista Deame, Hornby Zeller Associates, Inc. that will be presented in Other New Business
- E. Office of Juvenile Justice - Dr. Mary Livers  
Dr. Livers presented a report of OJJ.
- F. JDAI Going to Scale - Tyler Downing  
Tyler Downing gave a brief report of JDAI Going to Scale.

- G. Juvenile Justice Federal Programs - Rutha Chatwood  
Rutha Chatwood reported that the 2014 Award was received, allowing allocations and applications for the next advisory board meeting to be submitted. She also stated that annual reports are due by the end of the months.

**Request Approval of OJJDP 3-Year Plan:**

Ms. Chatwood presented the 3-year plan to the Board and asked for a motion for approval.

With no further comments, Billie Giroir made a motion to approve the 3-year OJJDP Plan. Charles Jackson seconded the motion. The motion was passed with no opposition or abstention.

**OTHER NEW BUSINESS**

- A. DMC Assessment Study Update - Hornby, Zeller & Associates and Carle Jackson  
Carle Jackson provided an update to the Board. He said that the contract has been completed and approved.

**Carle Jackson's Recommendation for the next important phase:**

To continue data collection of the 64 parishes to the extent possible.

LDAA has been very supportive in this effort. Programming improvements to the LDAA system is necessary in order to make more data available. LDAA will soon be providing a price quote on these improvements.

**DMC Phase II Final Feasibility Report – Approval**

Ms. Trista Deame provided the Board with a full report of the DMC Minority Contact in Louisiana's Juvenile Justice System's Phase II Final Feasibility Report / South Central Parishes.

**Mr. Jackson asked the Board for approval of the report.**

After lengthy discussion of details of the report, Dr. John Ryals, Jr. made the motion to recommend approval of the DMC Phase II Final Feasibility Report. Vi-Eve Martin-Kohrs seconded the motion. The motion passed without opposition or abstention.

- B. **Next Meeting:**

Juvenile Justice and Delinquency Prevention Advisory Board  
March 4<sup>th</sup>, 2015  
Baton Rouge Marriot  
5500 Hilton Avenue  
Baton Rouge, LA 70808

**ADJOURNMENT**

There being no further business, Chairman William -BilløLandry asked for a motion for adjournment. On motion of Curtis Hooks and seconded by Dr. John Ryals, Jr., the JJDP Advisory Board Meeting was adjourned at 11:40a.m.

Submitted by: Roxanne Langston, Administrative Assistant